



Dear Member

I have pleasure in enclosing the Notice of the Annual General Meeting to be held on 29th September 2021 at Chobham Village Hall at 7pm. With that in mind I thought the following might be helpful.

All documents can be found on our website.

#### Special Business

It is proposed to ask you to support the adoption of new Articles. These will now conform to the Charity Commissions' recommended format which consolidates the Memorandum of Association and the Articles of Association into a single document.

Other changes of which you should be aware principally relate to the updating of references therein to the current Companies Acts and other law. It is also proposed to reduce the maximum number of trustees from 12 to 10 to make the Board more streamlined. Additionally, it includes provisions to hold meetings through electronic means to conform to modern practice.

You will be entitled to ask further questions at the AGM should you so wish.

#### Estate Management

As you may well be aware both Mr Paul Rimmer, the Estate Manager, and Rachel Woodman, the Senior Ranger, are leaving to be replaced by Mr Jeremy Dalton and Mr Rupert Millican. There will be an opportunity to meet them both once the formal business has been completed.

In addition, Paul Rimmer will recount his experiences during the last 30 years or more of his involvement with the Society. It promises to be an interesting perspective on the significant changes that have happened during that time.

Paul Downes (Chairperson)

You have received this letter via post as we do not have an active email address for yourself on file. We would therefore actively encourage you to contact us with your email address so that we can update your details. Wherever possible we try to use email for correspondence as this has a major positive impact on the environment.

## HORSELL COMMON PRESERVATION SOCIETY

Company number 06460936 Charity number 1123473

### NOTICE of ANNUAL GENERAL MEETING

To: All members of Horsell Common Preservation Society

Notice is hereby given that the Annual General Meeting of Horsell Common Preservation Society will take place on Wednesday 29<sup>th</sup> September 2021 at Chobham Village Hall, Station Road, Chobham Surrey at 7.00 pm to undertake the following business:

#### Special Business

1. To consider and if thought fit to pass the following resolution as a special resolution:  
“That the Articles of Association produced to the meeting and initialled by the Chairperson for identification be adopted as the Articles of Association of the Society in the place of the existing Memorandum and Articles of Association”.

*NOTE: A copy of the proposed new Articles of Association has been placed on the Society's website.*

#### Ordinary Business

2. To receive and approve the minutes of the AGM of the Society held on 23<sup>rd</sup> September 2020.
3. To receive and adopt the examined accounts of the Society for the year to 31<sup>st</sup> December 2020 together with the Trustees'/ Directors' Reports and Independent Examiner's report on those accounts.
4. Following their resignation by rotation to consider and vote upon the re-election of three trustee/directors, Elizabeth Cuttle, Judith Loeffler and Paul Robinson who have offered themselves for re-election so Members are asked to vote to re-elect these three Trustees en bloc

*NOTE: The Articles of Association of the Society state that at each annual general meeting one third of the Directors (or if the number of directors is not three or a multiple of three the number nearest to one third) must retire.*

5. At the recommendation of the Directors to consider and vote upon the re-election of Jeremy Bate and Margo Scott who during the last year were appointed by the Directors as Trustees / Directors of the Society and must retire at the AGM in accordance with the Articles.
6. To appoint JS2 Chartered Accountants of One Crown Square, Church Street East, Woking GU21 6HR as the Society's independent examiner/auditor to hold office until the conclusion of the Society's next AGM and to authorise the Directors to fix its remuneration.
7. Any other business and any questions from Members.

BY ORDER OF THE BOARD

Janette Dalgliesh  
Company Secretary  
01 September 2021

**PROXY VOTING:** Any member may appoint a proxy (who need not be a member) to vote on his or her behalf in accordance with Article 19 of the Society's Articles of Association (Copy form may be obtained from our website [horsellcommon.org.uk](http://horsellcommon.org.uk)). Any such proxy must be deposited at the Society's Registered Office no later than forty-eight hours before the meeting.

Registered office: Heather Farm, Horsell Common GU21 4XY